

Administrative Office of the Courts

Supreme Court of New Mexico

Arthur W. Pepin, Director



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MEMORANDUM

TO: Licensed Master Social Workers
FROM: Administrative Office of the Courts
DATE: August 1, 2019
SUBJECT: Solicitation for Letters of Interest for Family Advocacy Program Social Workers

The Administrative Office of the Courts invites letters of interest from social workers to provide social work case management services for parent(s) who are parties to abuse and neglect cases in the **Thirteenth and/or Second Judicial Districts**. This position is funded by a federal grant awarded to New Mexico for expansion and study of the New Mexico Family Advocacy Program (see nmfap.nmcourts.gov for more information).

Work includes: Providing social work case management services as a part of the legal team, comprised of a parents court appointed attorney, social worker and a parent mentor; helping parents identify ways to improve their parenting, addressing substance abuse and mental issues implicated in the causes and conditions that brought the child(ren) into foster care; consulting with lead social workers and social work consultant as a part of the Family Advocacy Program and also work independently; working with the client, in consultation with the court appointed attorney, to identify needs, strengths and create goals for reunification with their children; attending court hearings as appropriate with the client and court appointed counsel; meeting and collaborating with service providers as appropriate and necessary on behalf of the client parent; attending meetings as requested and allowed by law with the client and the Children, Youth and Families Department; and, maintaining a caseload of 15-25 parents.

Contracting social workers will collect data and log information as it pertains to their clients, must have access to email, meet with the Court or AOC, if requested, and submit invoices as required by AOC protocols.

Letters of interest: Please include your name, street address, phone number, email address, and a brief statement describing your background and understanding of abuse and neglect cases, years of experience and how that experience will translate into systemic development and improvements in the child welfare system as well as a statement of your ability to perform duties. Interested social workers must hold a master level social work degree and license in the state of New Mexico, and must attach a resume to the letter of interest.

The position will be funded by the Strengthening Child Welfare Systems federal grant up to \$75,000.00 for an entire state fiscal year. Please send questions, letters of interest and accompanying resumes to Corrie Griffith at aocag@nmcourts.gov. The position will remain open until filled.