

**CHECKLIST FOR
APPLICATION AND DOCUMENTS REQUIRED UNDER RULE 15-301.2
FOR LEGAL SERVICES LIMITED LAW LICENSE**

1. Application for a Legal Services Limited License (sample attached).
2. A letter from the director of a qualified legal services provider certifying applicant's employment with the qualifying legal services provider.
3. Original certificate of admission to practice and good standing from each jurisdiction in which the applicant currently has an active license to practice law or in the case of an inactive attorney a certificate showing the applicant's inactive status. All certificates must be issued and dated within thirty (30) days of the date the limited law license application is submitted to the Supreme Court.
4. A certificate (statement) by the applicant that the applicant (1) has read and is familiar with the New Mexico Rules of Professional Conduct, the Creed of Professionalism of the State Bar of New Mexico, and rules of the Supreme Court of New Mexico and New Mexico statutes relating to the conduct of attorneys; and (2) has applied for a character and fitness investigation with the New Mexico Board of Bar Examiners in conformance with Rules 15-104(A) and (C) and 15-301 NMRA.
5. \$125.00 docket fee - check or money order payable to Supreme Court of New Mexico
6. A \$250.00 fee must be paid directly to the Board of Bar Examiners when submitting the application for a character and fitness investigation under Rule 15-301.2(C)(3).

SAMPLE APPLICATION

IN THE SUPREME COURT OF THE STATE OF NEW MEXICO

**In the Matter of the Application of
_____, Esquire,
for a Limited License under
Rule 15-301.2 NMRA of the
Rules Governing Admission to the Bar**

**APPLICATION OF _____, ESQUIRE, FOR A
LEGAL SERVICES LIMITED LICENSE UNDER RULE 15-301.2 NMRA**

Applicant, _____, Esquire, respectfully requests that this Court issue a Limited License under Rule 15-301.2 NMRA and represents as follows:

1. Applicant is licensed to practice law in the state(s) of _____. Attached as Exhibit A is a certificate of admission to practice and good standing from each state in which I am admitted or a certificate from each state in which I am inactive showing my inactive status.
2. Applicant will be employed by _____, which is a qualified legal services provider as defined in Rule 15-301.2(A)(2) NMRA. Attached as Exhibit B is a letter certifying my employment.
3. Applicant has signed a certificate verifying that applicant (1) has read and is familiar with the New Mexico Rules of Professional Conduct, the Creed of Professionalism of the State Bar of New Mexico, and rules of the Supreme Court of New Mexico and New Mexico statutes relating to the conduct of attorneys; and (2) has applied for a character and fitness investigation with the New Mexico Board of Bar Examiners in conformance with Rules 15-104(A) and (C) and 15-301 NMRA, which certificate is attached as Exhibit C.
4. Applicant acknowledges the responsibility to pay a docket fee in the amount of \$125.00 by check or money order made payable to the Supreme Court of New Mexico, and a \$250.00 application fee for a character and fitness investigation payable to the New Mexico Board of Bar Examiners.

Having complied with the application process for a legal services limited license, applicant respectfully requests that this Court issue a Limited License under Rule 15-301.2 NMRA.

Submitted by:

Attorney at Law

Date _____

SAMPLE

**CERTIFICATE IN SUPPORT OF APPLICATION FOR RULE 15-301.2 LIMITED
LICENSE**

I, _____, hereby certify the following:

- I have read and am familiar with the New Mexico Rules of Professional Conduct, the Creed of Professionalism of the State Bar of New Mexico, and rules of the New Mexico Supreme Court and New Mexico statutes relating to the conduct of attorneys.
- I have applied for a character and fitness investigation with the New Mexico Board of Bar Examiners in conformance with Rules 15-104(A) and (C) and 15-301 NMRA.

(SIGNATURE)

(DATE)

EXHIBIT C