

Justice Partner Application for Online Access to New Mexico dataXchange Platform

*New Mexico Administrative Office of the
Courts Judicial Information Division
2905 Rodeo Park Drive East, Bld. 5
Santa Fe, NM 87505
505-476-6911
Email: support@nmcourts.gov*

Introduction

New Mexico Criminal Justice Partners may apply to receive login credentials to view court data on the “NM dataXchange” platform website. Access to court data in NM dataXchange is a privilege conferred by the Supreme Court to aid the efficient administration of justice to the extent permitted by law. Access shall be granted only to applicants who qualify and who agree to the terms of use and non-disclosure set forth below.

The Administrative Office of the Courts reserves the right to redact information from NM dataXchange court data as required by law. NM dataXchange does not include confidential addresses that have been sealed by court order in a particular case.

Application Process

To apply for an account to access NM dataXchange court data, please complete Part A of this application and the New Mexico Administrative Office of the Courts Terms of Use and Disclosure Agreement. Each applicant requesting access must submit the application via email to the New Mexico Administrative Office of the Courts Judicial Information Division (“JID”) at support@nmcourts.gov. Each applicant must submit his or her own application using the applicant’s email address.

You must also submit a signed copy of the New Mexico Administrative Office of the Courts memorandum of understanding (MOU) between AOC and your agency department head and CIO. Both the application and the MOU should be included in your submission for access. All information provided to JID in your application will be held confidential and will only be used to open and manage your account.

Please allow up to thirty (30) business days for your application to be processed. Once your application is approved and your account created, you will receive an email from NM dataXchange asking you to confirm your email. Please follow the instructions provided with that and any subsequent emails.

Part A

Justice Partner Applicant Information

First Name: _____ **Last Name:** _____

Title: _____

Email: _____

Phone: _____

Organization Information (Government Agency, Judicial or Private Entity)

Agency/Department Name: _____

Agency/Department Physical Address: _____

Agency/Department Mailing Address: _____

Agency/Department City, State and Zip: _____

Agency/Department Phone: _____

New Mexico Administrative Office of the Courts
Terms of Use and Non-Disclosure Agreement

This application is used to determine whether the applicant should be granted authorization to access NM dataXchange court case data. The court case data in NM dataXchange may contain protected personal identifiers and other confidential information that must be protected by law. The Administrative Office of the Courts reserves the right to redact protected personal identifiers and other confidential information from NM dataXchange court case data. Submitting this application constitutes an agreement between the New Mexico Administrative Office of the Courts and you to certain terms of use and non-disclosure as set forth in the Application.

As an authorized user of NM dataXchange court case data, you agree to the following:

- Shall not share login credentials assigned by AOC to access court records available on NM dataXchange with any individual either within the agency or outside of the agency;
- Shall use data for operational purposes only and will not aggregate it for analysis or public dissemination otherwise disclose any court record information protected by law acquired through NM dataXchange unless such disclosure is related to the discharge of official duties or as otherwise required by law;
- To take all reasonable precautions to protect all case information, including protected personal identifier information in NM dataXchange court case files as required by Rules 1-079, 2-112, 3-112, 5-123, 6-114, 7-113, 8-112, 10- 166, and 12-314NMRA.
- Acknowledges that AOC does not certify the accuracy of court records available on the NM dataXchange platform.

None of the provisions of this agreement can be waived or modified by the AOC or its employees. The laws of the State of New Mexico, Supreme Court rules, including disciplinary rules, and any and all applicable legal remedies shall govern this agreement. This agreement may be terminated by AOC for any violation of its terms.

Applicant Signature: _____ **Date:** _____

Applicant Full Name: _____

As the supervisor of this user of the New Mexico Judiciary’s NM dataXchange court case files, I affirm under penalty of perjury under the laws of the State of New Mexico that the following is true and correct to the best of my knowledge and belief:

- I am the applicant’s supervisor, and I remain responsible for the applicant’s treatment and protection of NM dataXchange court case file information;
- I have reviewed the terms of use and non-disclosure set forth in this agreement;
- I will ensure to the best of my ability that the applicant complies with the terms of use and non- disclosure set forth in this agreement; and
- I will immediately notify JID of the applicant’s departure or internal transfer so that the applicant’s login credentials can be terminated or modified.

Supervisor’s Signature: _____ **Date:** _____

Supervisor’s Full Name: _____