

## WHEN OPENING A CONTESTED DIVORCE WITH CHILDREN, CONTESTED DIVORCE WITHOUT CHILDREN & CONTESTED PARENTAGE

The Attorney must submit a new case envelope consisting of the following:

- PETITION FOR DISSOLUTION OF MARRIAGE or
- PETITION TO ESTABLISH PARENTAGE / PETITION TO ESTABLISH CUSTODY, CHILD SUPPORT AND VISITATION
- DOMESTIC RELATIONS INFORMATION SHEET (FORM 4A-101)
- INTERPRETER FORM

Upon the acceptance of filing by the clerk, a case number and judge will be assigned. The attorney will then fill in a General Information Session (on the 1<sup>st</sup> or 3<sup>rd</sup> Wednesday of the month) to complete the Order of Mediation. Then, contact Child Support Office by phone at 505-455-8140 for an Interim Allocation Hearing or Child Support hearing date to complete the Notice of Hearing. If there are no children, contact the assigned judge's office (Judge Sylvia LaMar 455-8150, Judge Maria Sanchez-Gagne 455-8160) for a hearing date and time for the Interim Allocation Hearing

Once the documents are completed to include General Information Session and Interim Allocation Dates the following Orders must be submitted to the assigned judge's proposed txt e-mail address in Word Format:

- TEMPORARY DOMESTIC ORDER
- ORDER FOR MEDIATION
- NOTICE OF HEARING FOR INTERIM INCOME AND EXPENSE ALLOCATION (Divorce) OR NOTICE OF HEARING AND ORDER TO PRODUCE DISCOVERY FOR CHILD SUPPORT (Parentage)

The documents will be submitted for filing by the assigned judge's office to File & Serve upon the judge's approval and signature.

A Summons may only be issued once all the above listed documents have been filed. Summons must be submitted for issuance through File & Serve.

The e-mail addresses for proposed documents which include all documents for review and/or signature by the Judge's office are as follows:

Judge Francis J. Mathew	<a href="mailto:sfeddiv1proposedtxt@nmcourts.gov">sfeddiv1proposedtxt@nmcourts.gov</a>
Judge Maria Sanchez-Gagne	<a href="mailto:sfeddiv2proposedtxt@nmcourts.gov">sfeddiv2proposedtxt@nmcourts.gov</a>
Chief Judge Raymond Ortiz	<a href="mailto:sfeddiv3proposedtxt@nmcourts.gov">sfeddiv3proposedtxt@nmcourts.gov</a>
Judge Sylvia LaMar	<a href="mailto:sfeddiv4proposedtxt@nmcourts.gov">sfeddiv4proposedtxt@nmcourts.gov</a>
Judge Jennifer L. Attrep	<a href="mailto:sfeddiv5proposedtxt@nmcourts.gov">sfeddiv5proposedtxt@nmcourts.gov</a>
Judge Bryan Biedscheid	<a href="mailto:sfeddiv6proposedtxt@nmcourts.gov">sfeddiv6proposedtxt@nmcourts.gov</a>
Judge T. Glenn Ellington	<a href="mailto:sfeddiv7proposedtxt@nmcourts.gov">sfeddiv7proposedtxt@nmcourts.gov</a>
Judge Mary Marlowe-Sommer	<a href="mailto:sfeddiv8proposedtxt@nmcourts.gov">sfeddiv8proposedtxt@nmcourts.gov</a>
Judge Matthew J. Wilson	<a href="mailto:sfeddiv9proposedtxt@nmcourts.gov">sfeddiv9proposedtxt@nmcourts.gov</a>
Child Support Hearing Officer	<a href="mailto:sfedcshoproposedtxt@nmcourts.gov">sfedcshoproposedtxt@nmcourts.gov</a>